



## **CPRafrica 2011 Young Scholars Tutorials & Conference Delegate Information Pack**

15 – 19 April 2011 • Fairview Hotel • Nairobi, Kenya

### **Conference Venue**

CPRafrica 2011 Young Scholars Tutorials, Dinner & Conference will take place at:

Fairview Hotel

Bishops Road

Nairobi, Kenya

Tel: (254-20) 288 1000 / 271 0090 / 272 3211 / 271 1321

Fax: (254-20) 272 1320

Website: <http://www.fairviewkenya.com/>

### **Programme**

Young Scholars Tutorials

15<sup>th</sup> & 16<sup>th</sup> April 2011

Venue: Fairview Hotel, Kijiji Room B

Time: 08h30 – 17h00

Detailed programme to be supplied

Half-Day Outing

17<sup>th</sup> April 2011

Venue: TBC

Time: TBC

Itinerary: TBC

CPRafrica Opening Dinner

17<sup>th</sup> April 2011

Venue: Fairview Hotel, Aquarist Room

Time: 19h00

CPRafrica Conference

18<sup>th</sup> & 19<sup>th</sup> April 2011

Venue: Fairview Hotel, Kijiji Room A & B

Time: 08h30 – 17h00

Detailed programme to be supplied

**Time Difference**

GMT +3hrs

**Currency**

The official currency is the Kenya Shilling. The written abbreviation is either KSh or using /= after the amount (ie 500/=). All the major Credit cards are widely accepted, as are traveller's cheques which can be changed in any bank. Bear in mind they have varying commission charges. It is advised to change money to local currency at the airport bureaus.

**Banking**

Monday to Friday: 09:00-14:00 (16:30 in the major cities). The airport banks are open until midnight every day.

**Tipping**

At local hotels and restaurants, tipping is not common, but tips of 5-10% are expected at tourist-orientated establishments. It is customary to tip guides and drivers.

**Climate**

Kenya has a tropical climate. It is hot and humid at the coast, temperate inland and very dry in the north and northeast parts of the country. The coastal temperature averages 27°C (80°F). The temperature remains high throughout. The long rain season occurs from April to June. The short rain season occurs from October to December. The rainfall is sometimes heavy and often falls in the afternoons and evenings. The hottest period is from February to March and coldest in July to August.

**Electricity**

Electrical current is 220 volts 50Hz. Three-pin, rectangular blade plugs are used.

**Health Requirements**

Vaccines commonly recommended for travellers to Africa include those against; Tetanus, Diphtheria, Polio, Typhoid, Hepatitis A, Hepatitis B, Yellow fever, Rabies, Meningitis. A Yellow Fever Certificate is required for entry into, or travel between, some African countries. Several of these vaccines require more than one dose, or take time to become effective. It is always best to seek advice on immunisation well in advance, if possible around 6 weeks before departure. Malaria: It is advisable you take some form of prophylactic drugs (get the latest advice from your doctor/ pharmacist or travel clinic), cover yourself up between dusk and dawn, use a mosquito repellent and mosquito net and stay away from still water and dark damp places.

**Safety**

The Republic of Kenya is one of the more peaceful countries in the African region but you must always maintain basic safety awareness. Do not walk alone in apparently deserted places especially at night; wherever possible walk with a group. Be on the lookout for pickpockets and bag snatchers. Do not carry more cash than required. Don't carry a lot of camera equipment especially in the major cities. Keep a photocopy of the first few pages of your passport, visas and air tickets, separately from the original documents. Beware of thieves posing as police officers.

## **Insurance**

We strongly advise that you obtain comprehensive travel and medical insurance before traveling. This should include cover for unexpected losses such as cancelled flights, stolen cash cards, passport or luggage. You should check any exclusions and that your policy covers you for the activities you want to undertake.

## **Cell/Mobile**

The international dialling code for Kenya is +254. The outgoing code is 000 followed by the relevant country code (e.g. 00027 for South Africa). If you have a mobile phone with a roaming connection, then you can make use of Kenya's excellent cellular networks, which covers most larger towns and tourist areas.

## **Local Customs**

Although there are no strict dress codes, you should note that the coastal areas are predominantly Muslim in tradition. You should dress conservatively away from the tourist resorts and hotels, to avoid offending local sensitivities. Smoking in all public places (except in designated areas) is prohibited throughout Kenya. This applies to areas such as hotel grounds, lounge areas and entrances. If you wish to smoke in your hotel room please confirm first with hotel management that it is permitted.

The taking of photographs of official buildings and embassies is not advised and could lead to detention. It is illegal to destroy Kenyan currency.

## **Transport / Transfers**

Research ICT Africa has arranged and paid for your transport from the airport to your hotel, and from your hotel to the airport for your departure.

The conference venue is within 5Km of the city centre. Local taxi services within city centre should cost around Ksh. 500.

## **Dress Code**

During the Conference the dress code is Casual Business.

There will also be an Opening Dinner 17<sup>th</sup> April 2011 for which you might wish to wear something more formal.

## **Registration**

Registration will take place at the following times:

- 14<sup>th</sup> April 2011: Country Lodge Hotel, 15h00 – 17h00
- 17<sup>th</sup> April 2011: Fairview Hotel, 11h00 – 13h00 & 15h00 – 17h00

Please do not be concerned if you don't register at these times. We will ensure that you receive all conference handouts and details.

## **Hotel Information**

### **Check-in 11.00am – Check-out 10.30am**

**N.B** – Please note that check-in time is 11.00am. Should an early check-in be required, every effort will be made to assist. The hotel, however, stipulate that this cannot be guaranteed. Late check-out is also strictly subject to hotel availability. This matter should be checked and confirmed with the hotel directly upon check-in.

- Young Scholars will be accommodated in Upperhill Country Lodge (in walking distance of the Fairview Hotel) - <http://www.countrylodge.co.ke/>
- Paper Presenters will be accommodated in Fairview Hotel - <http://www.fairviewkenya.com/>
- Reviewers and lecturers will be accommodated in Upperhill Country Lodge and Fairview Hotel

Your bookings have already been made according to your travel itinerary. If you choose to spend more time in Kenya before or after the conference, kindly note that your accommodation and other expenses will be for your own account.

Your hotel rate includes Wifi, bed and breakfast, which is covered by RIA. Please note that all other expenses (room service, laundry, telephone calls, bar) are for your own account.

### **Conference Hospitality**

Breakfast is provided each morning, as is lunch on Conference days (i.e. 15, 16, 18, 19 April). Dinner will be provided on 17<sup>th</sup> April. You will receive a per diem that will contribute towards meals that are not provided.

Please note that special dietary requirements can be accommodated, however, advance notification is required.

### **Entry into Kenya**

A visa is required prior to entry into Kenya. A single Entry Visa (valid for three months from date of issue) will cost US\$ 25. A transit visa will cost US\$ 10.

Please ensure that you are familiar with the requirements and secure the visa well before the conference.

Further information can be found at [www.immigration.go.ke](http://www.immigration.go.ke)

Note: Passport and visa requirements may change at short notice. Travellers are advised to check their entry requirements with their embassy or consulate.

### **Research ICT Africa Contract Details**

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